



INSTITUTE FOR INTEGRATED TRANSITIONS

Mid-term evaluation of the Grant Agreement between the Swedish International Development Cooperation Agency (Sida) and the Institute for Integrated Transitions (IFIT) regarding IFIT's Latin American regional strategic framework for democracy and human rights

Call for Proposals

1. About IFIT

Headquartered in Barcelona and with a regional office in Bogotá, the Institute for Integrated Transitions (IFIT) is an international NGO focused on supporting negotiation and transition processes in fragile and conflict-affected states. It has 35 full-time and part-time staff, 25 Board and International Advisory Council members, and 280+ expert practitioners belonging to its purpose-built thematic “practice groups”, in-country “brain trusts”, pioneering “global initiatives” and regional programme for Latin America and the Caribbean. IFIT currently operates in-country brain trusts in Venezuela, Colombia, Mexico, Zimbabwe, Nigeria, Sudan, Syria, Libya, Sri Lanka and Uzbekistan. Separately, it has done advisory work in negotiations and transitions in Ukraine, Nicaragua, Kenya, Afghanistan, Ecuador, El Salvador, Tunisia, and The Gambia.

2. Background and Purpose of the Mid-term Review

In 2022, IFIT and the Swedish International Development Cooperation Agency (Sida) entered into a three-year grant agreement to launch and advance IFIT's Latin America regional strategic framework for democracy and human rights for the period September 2022 to August 2025. The grant builds on extensive previous cooperation between IFIT and Sweden (Sida and Ministry of Foreign Affairs) dating to 2018.

Midway through the current grant agreement, a mid-term review is to be performed. The contract specifically states: *A mid-term evaluation shall be carried out by 31 August 2024.* Considering that the partnership covers IFIT's operations in Latin America and the Caribbean, the review will entail a cross-cutting reflection on IFIT's progress in each of the countries it operates within the region.

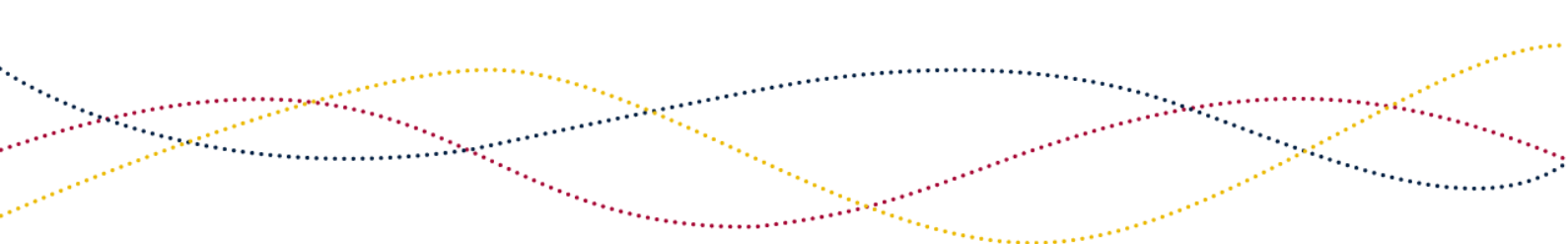
The results of the review will be used to 1) formulate practical recommendations on whether or how IFIT's Regional Programme for Latin America can improve and adjust implementation, and 2) inform upcoming discussions concerning the preparation of the next phase of the intervention.

3. Scope of Review

This review is designed to answer the question: *What progress has IFIT's [Regional Programme for Latin America and the Caribbean](#) achieved regarding its objective of increased stability, inclusiveness and respect for human rights and the rule of law in fragile and conflict-affected societies in Latin America?*

Specifically, the review should contribute to understanding the above in light of:

- The objectives agreed between IFIT and Sida within the context of the grant agreement.
- IFIT's capacity to implement its [model](#), and its institutional interest in continued learning and strategic development.



In line with the OECD/DAC's Quality Standard for Development Evaluation,¹ the review should focus on some or all of the following criteria, and may include some or all of the following questions:

Relevance: Is the intervention doing the right thing?

- To what extent have the intervention objectives and design responded to country and regional needs and priorities, and continued to do so if/when circumstances have changed?
- To what extent have lessons learned from what works well and less well been used to improve and adjust intervention implementation?
- To what extent is there a clear link between activities and the expected results?

Effectiveness: Is the intervention achieving its objectives?

- To what extent has the intervention achieved, or is expected to achieve, its objectives and results, including any differential results across groups?
- Has the monitoring system provided useful information to analyse progress towards results and make any needed or relevant adjustments?
- Are there realistic areas for improvement, innovation or alternative approaches that can enhance the intervention's effectiveness?

Impact: What difference does the intervention make?

- To what extent has the intervention generated, or is expected to generate, significant positive or negative high-level effects, whether intended or unintended?
- Is ongoing impact plausible based on the intervention's current route?

4. Methodology

A structured proposal for the methodology should be included in the consultant's proposal. For the successful candidate, this will be further developed with a small IFIT team and finalised in consultation with Sida in the inception phase.

The review is expected to include a mix of qualitative and quantitative assessments of IFIT's work. This may take the form of:

- Review of documentation related to the grant agreement under review, including the project proposal, results framework and progress reports.
- Review of relevant internal IFIT documentation, including IFIT's Strategic Plan 2023–2025, project reports, annual audit reports, financial reports, selected papers and publications, and any other necessary documents.
- Interviews of a selection of members of IFIT staff, experts and key interlocutors or stakeholders.
- Desk research, including analyses of countries where IFIT operates within the region.

¹ OECD (2010) *DAC Quality Standards for Development Evaluation*.



5. Timing, Deliverables and Budget

A first draft of the review should be submitted to IFIT and Sida by 24 July 2024. Following IFIT's review, the final version of the report should be submitted by 19 August 2024.

The format and length of the final report can be defined in consultation with IFIT although should not exceed 20 pages. It should be presented in Word format and include an executive summary (translated to English) with key findings. The review must be written in Spanish. It will be an internal document available only to IFIT and Sida, unless mutually agreed otherwise. IFIT will schedule a meeting after the first draft of the document is ready to exchange views about its content.

The maximum budget amount available for the evaluation is €10,000, including all associated costs, taxes, fees, etc.

6. Consultant Specifications

The consultant(s) should possess the following skills/experience:

- Demonstrated track record in conducting reviews and results-based monitoring, especially in relation to NGOs and to fields such as conflict resolution and peacebuilding.
- Research experience and the ability to analyse qualitative and quantitative data and compile and summarise results.
- Strong writing and communication skills in Spanish. Communication skills in English are desirable.
- Experience working in Latin American countries (with emphasis on Colombia, Venezuela, and Mexico).

7. Application Process

Candidates will be invited to submit a tender document, max. 750 words, detailing the proposed approach to the review, including:

- Their understanding of the terms of reference
- Description of their gender-responsive and utilisation-focused² approach/methodology
- Limitations to the chosen approach and the consequences of these limitations
- The relevance of their previous experience for this assignment
- Indicative timetable for the conduct and completion of the assignment
- Budget

The consultant(s) will be selected by IFIT, in consultation with Sida, according to:

- Relevance of prior experience
- Proposed methodology and planning of the assignment
- Cost
- Overall quality of the proposal

Tenders should be submitted to Maria Jose Daza (mjdaza@ifit-transitions.org) by 15 April 2024.

² Candidates must explain i) how intended users are to participate in and contribute to the evaluation process and ii) methods for data collection that create space for reflection, discussion and learning.